

ATTENDING : Linda Griffith (D&N), Rama Garimella (D&N), Sandra Kenner (Hearing & Speech)

GUEST: JENNIFER KEETON (DEAN'S OFFICE),

ABSENT: Sandra Keener (patient care), Lisa VanHoose (PTRS), Aruna Rao (HIM),

- I. Introductions – **MEETING STARTED AT 12:00 pm**
 - a. Introduction of new members Aruna Rao and Sandra Keener - **DONE**
- II. February Minutes -
 - a. Minutes accepted without changes - **APPROVED**
- III. Review of By-Laws – **DEFERRED UNTIL MORE MEMBERS IN ATTENDANCE**
- IV. Strategic Planning
 - a. Old Business
 - i. International Storage Closet
 1. Committee decided to pursue this option to ease the transition of international students
 2. Linda Griffith to put together a list of items – **IN PROGRESS**
 3. Lisa VanHoose will identify possible storage options
 4. Committee will decide on final advertising at next meeting
 5. Recommendation is the identification of a graduate student who can help oversee the closet

COMMITTEE RECOMMENDATION:

 - a) **Cost prohibitive for outside storage & Issues of providing transportation**
 - b) **First Step – Provide a resource guide on the International URL for students to locate needed supplies**
 - c) **Encourage departments to handle their own student issues and provide needed items**
 - d) **Continue to investigate other options**
 - ii. MSP
 1. Currently, SON has 1 confirmed scholar and 1 additional scholar from an existing program. SAH will continue advertising for a candidate.
 2. Discussed the exclusion of graduate programs from the current eligibility. The committee would like for the MSP Co-Directors to consider inclusion.
 - a. Action: Lisa VanHoose will discuss this concern with the MSP Directors

COMMITTEE – DISCUSSED – NO ACTION TAKEN
 - b. New Business
 - i. **Cultural Competency Audit**
 1. **Discussed the feasibility of a syllabus audit for terminology and assignments which promote cultural awareness**
 2. **Discussed the pros/cons, need, purpose and outcomes of an audit**
 3. **Recommendation: Since SOM and SON have completed similar audits in the past, the committee would like to hear from a representative regarding trends and outcomes**
 - a. **Lisa VanHoose will arrange for a SOM and SON representative for the next meeting**

COMMITTEE DISCUSSION

 - a) **Jennifer Keeton discussed efforts from Dean's office. Overall data difficult to obtain and probably of little use**
 - b) **Core report from PT, SON, MED**

- c) Evaluation of syllabi from schools
- d) Generally meeting objectives
- e) Article drafted for submission
- f) SON/MED undergoing some curricular changes
- g) Laborious process and very time consuming
- h) Need print outs and imported to Excell software
- i) Need clear explanation as to what to evaluate
- j) SON has cultural enrichment advisory board
- k) **COMMITTEE DISCUSSION**
 - 1. update Diversity Strategic Plan
 - 2. Develop Goal of Diversity and identify how each dept addressing issue
 - 3. Avoid the word "audit" in any communications to make more acceptable by faculty
 - 4. Overall concern for need for the audit – should be handled by each department
 - 5. Further discussion tabled

ii. Branding

- 1. Discussed the need for an allied health awareness campaign for recruitment of students
- 2. Action: Each member will compile information regarding their discipline which could be used for the campaign
- 3. Action: Will discuss other disciplines and marketing strategies at next meeting

COMMITTEE DISCUSSION

- a) Is there a quota for graduates?
- b) Need list of recruiting opportunities from advising and recruitment office in Lawrence. This is difficult to obtain.
- c) Advertise at Penn Valley School – STEM (Science, Tech, Math Fair)
- d) October is Diversity Month

V. Future Meeting Dates

- a. Sept 25th noon-1pm
- b. Oct 30th
- c. Nov 20th

VI. MEETING ADJOURNED 12:35 PM

Respectfully submitted,

Linda D. Griffith